

# Public Document Pack

## Southend-on-Sea Borough Council

Department for Corporate Services

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Date: 19<sup>th</sup> April 2016

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Dear Councillor

### THE COUNCIL - THURSDAY, 21ST APRIL, 2016

Please find enclosed, for consideration at the next meeting of the The Council taking place on Thursday, 21st April, 2016, the following minutes that were unavailable when the agenda was printed.

#### Agenda No Item

- 19 Minutes of the meeting of Place Scrutiny Committee held Monday 11th April 2016 (Pages 1 - 4) – minutes attached
- 20 Minutes of the meeting of People Scrutiny Committee held Tuesday 12th April 2016 (Pages 5 - 10) – minutes attached
- 21 Minutes of the meeting of Policy & Resources Scrutiny Committee held 14th April 2016 (Pages 11 - 12) – minutes attached

Yours faithfully

Robert Harris  
Legal & Democratic Services



# SOUTHEND-ON-SEA BOROUGH COUNCIL

## Meeting of Place Scrutiny Committee

**Date: Monday, 11th April, 2016**  
**Place: Committee Room 1 - Civic Suite**

# 19

**Present:** Councillor Habermel (Chair)  
Councillors Evans (Vice-Chair), M Assenheim, Callaghan, Courtenay, Cox, A Crystall, C Endersby, J Garston, Jarvis, McMahon, Mulroney, Phillips, Ware-Lane and Willis

**In Attendance:** Councillors Betson, Moyies, Norman MBE and Terry  
J K Williams, A Lewis, A Atherton, N Harris, S Crowther, Z Ali, L Watson and T Row

**Start/End Time:** 6.30 - 8.45 pm

### **762 Apologies for Absence**

Apologies for absence were received from Councillors D Kenyon and N Ward.

### **763 Declarations of Interest**

Councillors Betson, Moyies, Norman MBE, Terry (Executive Councillors) – interests in the referred/called-in items; attended pursuant to the dispensation agreed at Council on 19th July 2012, under S.33 of the Localism Act 2011.

### **764 Questions from Members of the Public**

The relevant Executive Councillors responded to written questions that had been received from members of the public.

### **765 Minutes of the Meeting held on Monday 25th January 2016**

Resolved:-

That the Minutes of the Meeting held on Monday 25<sup>th</sup> January 2016 be received, confirmed as a correct record and signed.

### **766 Monthly Performance Report**

The Committee considered Minute 712 of Cabinet held on 15th March 2016, together with the Monthly Performance Report (MPR) covering the period to end February 2016, which had been circulated recently.

Resolved:

That the report be noted.

Note:- This is an Executive Function.

Executive Councillor:- As appropriate to the item.

**767 PVX Review**

The Committee considered Minute 723 of Cabinet held on Tuesday 15<sup>th</sup> March 2016, which had been called in for scrutiny, together with the report of the Corporate Director for Place updating Members on the progress of the “Southend Central Area Transport Scheme” and set out proposals to take the scheme forward.

The Committee discussed the matter in detail and asked a number of questions which the Executive Councillor for Public Protection, Waste and Transport and officers responded to. However, in the light of the issues raised and the concerns expressed by the Committee, particularly in relation to the proposed mechanism for considering appeals in exceptional circumstances, it was:

Resolved:-

That the matter be referred back to Cabinet with the concurrence of the portfolio holder for Public Protection, Waste & Transport:

(a) To address concerns raised about the proposed appeal panel and to consider alternative appeal mechanisms including the existing Appeals Committees or the Cabinet Committee in conjunction with Traffic and Parking Working Party; and

(b) To facilitate other minor adjustments identified at the Committee with a view to new policy document in full (incorporating appropriate amendments) being presented to Cabinet which would be available for further scrutiny by the Committee.

Note:- This is an Executive Function  
Executive Councillor:- Terry

**768 Southend Physical Activity Strategy**

(This is a pre-Cabinet Scrutiny item.)

The Committee considered a joint report of the Director for Public Health and Corporate Director for Place by way of pre-Cabinet Scrutiny. This sought the Committee's views on the contents of the draft Southend-on-Sea Physical Activity Strategy 2016-2021.

The Committee discussed the report in detail, and whilst there was general consensus and support of the content of the draft strategy the Committee made a number of comments and suggestions for inclusion in the strategy.

Resolved:-

That the draft Southend-on-Sea Physical Activity Strategy 2016-2021 be noted and endorsed for submission to Cabinet at its meeting on 28th June 2016, with the following comments:

- Would like the strategy ambitions raised by considering the KPIs as a minimum achievement;
- Consider how physical activity contributes to reducing obesity and the gap in life expectancy;
- Improve communication to maximise opportunities particularly in respect of the trial activity sessions identified in the in-depth scrutiny study undertaken by the People Scrutiny Committee last year;
- Look at ways of helping people feel safer outside in the evening when undertaking physical activity such as the seafront and the Prittlebrook Greenway;
- Address issues around GP referrals- sustaining physical activity levels in people who complete exercise referral; and
- Work with the Southend BID to explore innovative ways to increase physical activity opportunities in the town.

Note:- This is an Executive Function  
Executive Councillors:- Betson and Moyies

#### **769 In-depth Scrutiny Project - 20mph in Residential Streets - Update**

The Committee received an update on the in-depth Scrutiny project regarding 20mph in residential streets.

Resolved:-

That the report be noted

Note:- This is a Scrutiny Function

#### **770 Vote of Thanks**

The Committee thanked the Chairman for the able way in which he had conducted the meetings of the last Municipal Year. The Chairman thanked the Committee for their contributions and hard work.

**Chairman:** \_\_\_\_\_

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# SOUTHEND-ON-SEA BOROUGH COUNCIL

## Meeting of People Scrutiny Committee

Date: Tuesday, 12th April, 2016  
Place: Committee Room 1 - Civic Suite

# 20

**Present:** Councillor Salter (Chair)  
Councillors Hadley (Vice-Chair), M Davidson, M Butler, L Davies,  
M Assenheim, C Endersby, B Ayling, S Buckley, M Borton,  
A Crystall, N Folkard, C Nevin, D McGlone, I Robertson and  
K Robinson.  
Dr P Chisnell and Ms A Semmence (co-opted members)

**In Attendance:** Councillors Jones and Moyies (Executive Councillors)  
R Harris, Brin Martin, S Leftley, A Atherton, S Houlden and  
J K Williams  
Mr I Genius (Youth Council observer).

**Start/End Time:** 6.30 - 8.15 pm

### 771 Apologies for Absence

Apologies for absence were received from Councillor Stafford (no substitute), Mr M Rickett, Ms A Clarke and Mr J Aris.

### 772 Declarations of Interest

The following interests were declared at the meeting:-

- (a) Councillors Jones and Moyies (Executive Councillors) – interest in the referred item – attended pursuant to the dispensation agreed at Council on 19<sup>th</sup> July 2012, under S.33 of the Localism Act 2011;
- (b) Councillor Salter – agenda items relating to – Southend University Hospital Trust and Chairman’s Update report – non-pecuniary interest – husband is Business Unit Director at Southend Hospital for surgical services and daughter works for Broomfield Hospital;
- (c) Councillor Nevin - agenda items relating to Southend University Hospital Trust and Chairman’s Update– non-pecuniary – previous employee at Southend Hospital; NHS Employee at Barts; 2 children work at MEHT and sister works for the Department of Health;
- (d) Councillor Crystall – agenda items relating to relating to - Chairman’s Update; Southend Hospital report – non-pecuniary – partner governor at Southend Hospital;
- (e) Councillor Robinson – agenda item relating to in-depth scrutiny project – transition arrangements from children’s to adult services – non-pecuniary interest – his employer was mentioned in the report;
- (f) Councillor Folkard – agenda items relating to – Southend University Hospital Trust and Chairman’s Update– ambassador for fundraising team at Southend Hospital; on reading panel at Southend Hospital for information leaflets;
- (h) Councillor I Robertson – agenda item relating to Southend University Hospital Trust – non-pecuniary interest – daughter works in Southend Hospital;

- (i) Councillor Davidson – agenda item relating to In-depth Scrutiny project – transition arrangements from children’s to adult services – non-pecuniary interest – member of SAFE (Supporting Aspergers Families in Essex);
- (j) Councillor Crystall – agenda item relating to Southend University Hospital Trust – non-pecuniary interest – governor at Southend Hospital.

**773 Questions from Members of the Public**

Councillor Jones, the Executive Councillor for Children & Learning responded to a written question from Mr Webb and Councillor Moyies, the Executive Councillor for Health and Adult Social Care responded to written questions from Mr Webb and Mr Thomas.

**774 Minutes of the Meeting held on Tuesday 26th January 2016**

Resolved:-

That the Minutes of the Meeting held on Tuesday, 26<sup>th</sup> January 2016 be confirmed as a correct record and signed.

**775 Monthly Performance Report**

The Committee considered Minute 712 of Cabinet held on 15<sup>th</sup> March 2016 together with the Monthly Performance Report (MPR) covering the period to end February 2016, which had been circulated recently.

Resolved:-

That the report be noted.

Note:- This is an Executive Function.

Executive Councillor:- As appropriate to the item.

**776 Southend Physical Activity Strategy**

(This is a pre-Cabinet scrutiny item.)

The Committee considered a joint report of the Director for Public Health and Corporate Director for Place by way of pre-Cabinet scrutiny. This sought the Committee's views on the contents of the draft Southend-on-Sea Physical Activity Strategy 2016-2021.

The Committee discussed the report in detail, and whilst there was general consensus and support of the content of the draft strategy the Committee made a number of comments and suggestions for inclusion in the strategy.

Resolved:-

That the draft Southend-on-Sea Physical Activity Strategy 2016-2021 be noted and endorsed for submission to Cabinet at its meeting on 28th June 2016, with the following comments:



- Inclusion of ways to support people with health conditions and/or disabilities to be physically active;
- Performance measures/targets and timescales to deliver the strategy should be included.

Note:- This is an Executive Function  
Executive Councillors:- Betson and Moyies

#### **777 Southend University Hospital Trust**

The Committee received a verbal update from Councillor Crystall which provided a summary of the current situation at Southend University Hospital Trust.

Resolved:

That the summary regarding the current situation with Southend University Hospital Trust, be noted.

Note: This is a Scrutiny Function.

#### **778 Chairman's Update Report**

The Committee received a report of the Corporate Director for Corporate Services which updated Members on some scrutiny matters, as follows:-

(a) Complex Urological Cancer Surgery in Essex – information set out in section 3 of the report – noted.

(b) South Essex – NHS England and proposals for PET CT scanner – information set out in section 4 of the report and at Appendix 1.

(c) Prescribing of gluten free foods – information set out in section 5 of the report – the Committee noted the update provided at the meeting that the CCG Clinical Executive Committee will be reviewing the feedback from the consultation shortly and would make a recommendation to their governing body on the preferred option. The Committee requested that the outcome of the CCG Clinical Executive Committee decision was circulated to the Committee for information.

(d) Southend LSCB Scrutiny Panel and Southend Adults Board Scrutiny Panel – information set out in section 6 of the report and at Appendix 2. This proposed extending the remit of the LSCB Scrutiny Panel to scrutinise both the LSCB and Safeguarding Adults Board.

(e) Success Regime – information set out in section 7.1 of the report and at Appendix 3. The Committee noted the update provided at the meeting on the Success Regime.

(f) Quality Account – information set out in section 7.2 of the report. This advised that the draft Quality Account from SEPT will be circulated to the Committee for comments on or around 22<sup>nd</sup> April with a requirement that any comments are received by the Trust by 22<sup>nd</sup> May. The draft Quality Account from Southend Hospital will be circulated to the Committee for comments on 20<sup>th</sup> April with a requirement that any comments are received by the Trust by 10<sup>th</sup> May.

Resolved:-

1. That the report and any actions taken be noted.
2. That the following be appointed to sit on a Joint Committee looking at PET CT scanner in south Essex - Councillor Salter and Councillor Nevin (Councillor Davidson substitute).
3. That Council be recommended to agree to the addition of the LSCB / SAB Scrutiny Panel, to paragraph 9 of Part 3 Schedule 2 of the Constitution as set out in **Appendix 2.**

Note: This is a Scrutiny Function save that Resolution 3 is a Council Function.

**779 In depth scrutiny project - Transition arrangements from children's to adult services**

The Committee considered a report by the Corporate Director for Corporate Services to seek formal approval to the draft report of the scrutiny project – 'Transition arrangements from children's to adult services'.

The Chairman of the Scrutiny project, Councillor Folkard presented the report to the Committee and invited comments. It was suggested that certificates be presented to the parents who contributed to the project. He also highlighted to the Committee that the social worker who had provided assistance with the project had been nominated for a Stars award.

Resolved:-

1. That the report and the recommendations from the in depth scrutiny project, attached at Appendix 1 be agreed and the title for the project be changed to 'Transition arrangements from Children's to Adult Life.'
2. That the Chairman be authorised to agree any final amendments to the draft report.
3. That in accordance with Scrutiny Procedure Rule 10 (Part 4 (e) of the Constitution), to agree that the Chairman of the Project Team present the final report to a future Cabinet meeting.

Note:-

This is a Scrutiny Function.

**780 Exclusion of the Public**

Resolved:-

That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the item of business set out below, on the grounds that it would involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**781 Schools Progress Report**

The Committee received a report of the Corporate Director for People.

Resolved:-

That the report be noted.

Note:- This is an Executive Function.

Executive Councillor:- Jones

**782 Vote of Thanks**

The Chairman thanked the Committee for their contributions and hard work over the last year.

**Chairman:** \_\_\_\_\_

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## SOUTHEND-ON-SEA BOROUGH COUNCIL

### Meeting of Policy and Resources Scrutiny Committee

Date: Thursday, 14th April, 2016  
Place: Committee Room 1 - Civic Suite

# 21

**Present:** Councillor Flewitt (Chair)  
Councillors D Garston (Vice-Chair), Arscott, M Borton, Byford,  
A Crystall, J Garston, Holland, Kenyon, McMahon, C Nevin, Salter\*  
and Waterworth

\*Substitute in accordance with Council Procedure Rule 31.

**In Attendance:** Councillors Gilbert, Norman MBE and Woodley (Executive  
Councillors)  
J K Williams, F Abbott, S Holland, I Ambrose and J Lansley

**Start/End Time:** 6.30 - 6.45 pm

#### **783 Apologies for Absence**

Apologies for absence were received from Councillor Lamb (substitute Councillor Salter), Councillor Walker (no substitute) and Councillor Ayling (no substitute).

#### **784 Declarations of Interest**

The following interests were declared at the meeting:-

Councillor Gilbert, Norman MBE and Woodley (Executive Councillors) – interest in the referred item; attended pursuant to the dispensation agreed at Council on 19<sup>th</sup> July 2012, under S.33 of the Localism Act 2011.

#### **785 Questions from Members of the Public**

The Leader of the Council and Councillor Gilbert responded to the written questions received from Mr Webb. The response from Councillor Norman MBE to the written question from Mr Thomas will be circulated.

#### **786 Minutes of the Meeting held on Thursday, 28th January, 2016**

Resolved:-

That the Minutes of the Meeting held on Thursday, 28<sup>th</sup> January, 2016 be confirmed as a correct record and signed.

**787 Monthly Performance Report**

The Committee considered Minute 712 of Cabinet held on 15th March 2016, together with the Monthly Performance Report (MPR) covering the period to end February 2016, which had been circulated recently.

In response to a question about CP1.1 (score against BCS crimes), the Executive Councillor for Community & Organisational Development said that he would look into the suggestion that the crime information detailed in this indicator can be separated out, to make it easier to differentiate between the issues.

In response to a question about CP4.4 (% NDR collected), the Council's Group Manager, Financial Management said that he would circulate information on the amount of refunds and how caused (the collection rate at year end has been exceeded and is 97.8%).

Resolved:

That the report be noted.

Note:- This is an Executive Function.

Executive Councillor:- As appropriate to the item.

**788 Vote of Thanks**

The Chairman thanked the Committee for their contributions over the last Municipal Year.

**Chairman:** \_\_\_\_\_